



SHAHU SHIKSHAN SANSTHA (P)

# DEVJIBHAI HARIYA LAW COLLEGE

Affiliated to University of Mumbai  
Approved by Bar Council of India



Survey No. 37, Mchane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India  
Contact no. 0251 - 2576011 Email: devjibhaihlaw@rediffmail.com

Date: 18/06/2018

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Girish Latke	Chairman	Girish Latke
2	Dr. Suryakant Bhosale	Member	Suryakant Bhosale
3	Mrs. Shweta Shetty	Member	Shweta Shetty
4	Mrs. Jyoti Minocha	Member	Jyoti Minocha
5	Mr. Samyak Khakaday	Member	Samyak Khakaday
6	Mr. K Shirpure	Member	K Shirpure
7	Mrs. Priya Tiwari	Member	Priya Tiwari
8	Mrs. Vijit Shukla	Member	Vijit Shukla
9	Mrs. Anjula Choube	Member	Anjula Choube

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.


The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned

2. Office Copy



  
PRINCIPAL  
I/C PRINCIPAL  
Shahu Shikshan Sanstha (P)  
Devjibhai Hariya Law College,  
Survey No. 37, Mchane Road, Shahad (W),  
Kalyan, Dist. Thane- 421103



SHAHU SHIKSHAN SANSTHA (P)  
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Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India  
Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

Date :18/06/2018

**NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE  
FOR THE AY 2018-19**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,19/06/2018 at 11.30 am in the Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Girish Latke	Chairman	C.S. Latke
2	Dr. Suryakant Bhosale	Member	[Signature]
3	Mrs. Shweta Shetty	Member	[Signature]
4	Mrs. Jyoti Minocha	Member	[Signature]
5	Mr. Samyak Khakaday	Member	[Signature]
6	Mr. K Shirpure	Member	[Signature] 19/06/18
7	Mrs. Priya Tiwari	Member	[Signature]
8	Mrs. Vijit Shukla	Member	[Signature]
9	Mrs. Anjula Choube	Member	[Signature]

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) To circulate Academic calendar for students.
- 5) To introduce the objective and purpose.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



C.S. Latke  
Chairman



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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 12/06/2018 at 11.30 am in the Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.**

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Girish Latke	Chairman	Present
2	Dr. Suryakant Bhosale	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Samyak Khakaday	Member	Present
6	Mr. K Shirpure	Member	Present
7	Mrs. Priya Tiwari	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mrs. Anjula Choube	Member	Present

**Members Absent: 00**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.





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Contact no. 0251 - 2970011 Email : devjibhaiiaw@rediffmail.com

- 3) To display board in campus.
- 4) To circulate Academic calendar for students.
- 5) To introduce the objective and purpose.

## Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that we have decided to inform students about master time table, objectives, purpose, syllabus, pattern and starting of semester prior to starting date so that students will start attending academics without fail.
- 3) Identify the location and purpose of display boards on campus such as information all this place event announcements or academic notice determine the content and design specification for each display board assigned responsibility for creating and updating content on display boards
- 4) Chairman informed that preparation of prospectus and display on website and department notice boards and to get it circulated to students WhatsApp group etc.

## 5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



*C.S. Latke*  
Chairman



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Date :14/01/2019

## NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2018-19

The Academic Monitoring Committee Meeting is scheduled on Tuesday,15/01/2019 at 11.30 am in the Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Girish Latke	Chairman	C.S. Latke
2	Dr. Suryakant Bhosale	Member	[Signature]
3	Mrs. Shweta Shetty	Member	[Signature]
4	Mrs. Jyoti Minocha	Member	[Signature]
5	Mr. Samyak Khakaday	Member	[Signature]
6	Mr. K Shirpure	Member	[Signature]
7	Mrs. Priya Tiwari	Member	[Signature]
8	Mrs. Vijit Shukla	Member	[Signature]
9	Mrs. Anjula Choube	Member	[Signature]

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic calendar for students
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

C.S. Latke  
Chairman





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Contact no. 0251 - 2970011 Email - devjibhailaw@rediffmail.com

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 15/01/2019 at 11.30 am in the Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Girish Latke	Chairman	Present
2	Dr. Suryakant Bhosale	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Samyak Khakaday	Member	Present
6	Mr. K Shirpure	Member	Present
7	Mrs. Priya Tiwari	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mrs. Anjula Choube	Member	Present

**Members Absent:** No member was absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic calendar for students
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.





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Contact no. 0251 - 2970011 Email : devjibhailaw@rediffmail.com

**Meeting Review:**

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of prospectus and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table, objectives, purpose, syllabus, pattern and starting of semester prior to starting date so that students will start attending academics without fail.
- 4) Identify the location and purpose of display boards on campus such as information all this place event announcements or academic notice determine the content and design specification for each display board assigned responsibility for creating and updating content on display boards.

5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



*C. S. Latke*  
Chairman



SHAHU SHIKSHAN SANSTHA (P)

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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

Date: 10/06/2019

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Girish Latke	Chairman	
2	Dr. Suryakant Bhosale	Member	
3	Mrs. Shweta Shetty	Member	
4	Mrs. Jyoti Minocha	Member	
5	Mr. Samyak Khakaday	Member	
6	Mr. K Shirpure	Member	 10/06/19
7	Mrs. Priya Tiwari	Member	
8	Mrs. Vijit Shukla	Member	
9	Mr. Mithun Bansode	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned

2. Office Copy



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Date : 11/06/2019

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2019-20

The Academic Monitoring Committee Meeting is scheduled on Wednesday, 12/06/2019  
at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Girish Latke	Chairman	G. S. Latke
2	Dr. Suryakant Bhosale	Member	S. Bhosale
3	Mrs. Shweta Shetty	Member	Shetty
4	Mrs. Jyoti Minocha	Member	J. Minocha
5	Mr. Samyak Khakaday	Member	S. Khakaday
6	Mr. K Shirpure	Member	K. Shirpure
7	Mrs. Priya Tiwari	Member	P. Tiwari
8	Mrs. Vijit Shukla	Member	V. Shukla
9	Mr. Mithun Bansode	Member	M. Bansode

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To circulate Academic calendar for the students.
- 4) To discuss previous semester results.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



G. S. Latke  
Chairman



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Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 11/06/2019 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Girish Latke	Chairman	Present
2	Dr. Suryakant Bhosale	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Samyak Khakaday	Member	Present
6	Mr. K Shirpure	Member	Present
7	Mrs. Priya Tiwari	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mr. Mithun Bansode	Member	Present

**Members Absent: 00**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.





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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

- 3) To circulate Academic calendar for the students.
- 4) To discuss previous semester results.

**Meeting Review:**

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 3) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 4) Reviewed student performance data and grade distribution from the previous semester. Identified trends and areas for improvement in student achievement.

5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



*A.S. Latke*  
Chairman



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Contact no. 0251 - 2970011 Email : devjibhailaw@rediffmail.com

Date :13/01/2020

**NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2019-20**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,14/01/2020 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Girish Latke	Chairman	C.S. Latke
2	Dr. Suryakant Bhosale	Member	[Signature]
3	Mrs. Shweta Shetty	Member	Shetty
4	Mrs. Jyoti Minocha	Member	Jyoti Minocha
5	Mr. Samyak Khakaday	Member	[Signature]
6	Mr. K Shirpure	Member	K. Shirpure 14/01/20
7	Mrs. Priya Tiwari	Member	Priya Tiwari
8	Mrs. Vijit Shukla	Member	V. Shukla
9	Mr. Mithun Bansode	Member	Mithun

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To circulate Academic calendar for the students.
- 4) To discuss previous semester results.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



C.S. Latke  
Chairman



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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 14/01/2020 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College.**

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Girish Latke	Chairman	Present
2	Dr. Suryakant Bhosale	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Samyak Khakaday	Member	Present
6	Mr. K Shirpure	Member	Present
7	Mrs. Priya Tiwari	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mr. Mithun Bansode	Member	Present

**Members Absent:** No member was absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) To circulate prospectus to the students.





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Contact no. 0251 - 2970011 Email : devjibhaihaw@rediffmail.com

**Meeting Review:**

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 4) Identify the location and purpose of display boards on campus such as information all this place event announcements or academic notice determine the content and design specification for each display board assigned responsibility for creating and updating content on display boards.

5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



*A.S. Latke*  
Chairman



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Contact no. 0221 - 2970011 Email - devjibhaihariya@rediffmail.com

Date: 14/06/2021

**Office Order**

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	
3	Mrs. Shweta Shetty	Member	
4	Mrs. Jyoti Minocha	Member	
5	Mr. Sachin Gamre	Member	
6	Mr. K Shirpure	Member	
7	Mrs. Dimpal Sukhani	Member	
8	Mrs. Vijit Shukla	Member	
9	Mr. Suyash Pradhan	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

- CC:-  
1. All the concerned  
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Contact no. 0251 - 2970011 Email : devjibhailaw@rediffmail.com

Date :14/06/2021

**NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE  
FOR THE AY 2021-22**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,15/06/2021 at 11.30 am in Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	D.M. Muley
3	Mrs. Shweta Shetty	Member	Shetty
4	Mrs. Jyoti Minocha	Member	Jyoti Minocha
5	Mr. Sachin Gamre	Member	Sachin
6	Mr. K Shirpure	Member	K Shirpure 15/06/21
7	Mrs. Dimpal Sukhani	Member	Dimpal
8	Mrs. Vijit Shukla	Member	V. Shukla
9	Mr. Suyash Pradhan	Member	Suyash Pradhan

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) To circulate prospectus to the students.
- 5) To ensure that effective continuous assessment and evaluation is taking place to support teaching -learning

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman



SHAHU SHIKSHAN SANSTHA (P)

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**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 15/06/2021 at 11.30 am Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College.**

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Suryakant Bhosale	Chairman	Present
2	Dr. D.M. Muley	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Sachin Gamre	Member	Present
6	Mr. K Shirpure	Member	Present
7	Mrs. Dimpal Sukhani	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mr. Suyash Pradhan	Member	Absent

**Members Absent: 01**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) To circulate prospectus to the students.
- 5) To ensure that effective continuous assessment and evaluation is taking place to support teaching -learning





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Contact no. 0251 - 2970011 Email : devjibhailaw@rediffmail.com

## Meeting Review:

- 1) Discussed and assigned specific roles and responsibilities to members based on their skills and expertise. Clarified expectation and accounting for each assigned role.

Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging. Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.

- 3) Chairman informed that preparation of prospectus and display on website and department notice boards and to get it circulated to students WhatsApp group etc.

- 4) Chairman informed that we have decided to circulate Academic Calendar for students.

- 5) Reviewed the existing process for continuous assessment and evaluation. Identified areas for improvement and enhancement in assessment methods and practice. Discussed strategies for providing feedback to students and supporting their learning through on going assessment. Planned initiatives to ensure that assessment practice aligned with learning objectives and supported student progress.

- 6) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



  
Chairman



SHAHU SHIKSHAN SANSTHA (P)  
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Contact no. 0251 - 2970011 Email - devjibhaihlaw@rediffmail.com

Date : 10/01/2022

**NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2021-22**

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 11/01/2022 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College .

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	D.M. Muley
3	Mrs. Shweta Shetty	Member	Shetty
4	Mrs. Jyoti Minocha	Member	Jminocha
5	Mr. Sachin Gamre	Member	Sachin
6	Mr. K Shirpure	Member	K Shirpure 11/01/22
7	Mrs. Dimpal Sukhani	Member	Dimpal I.
8	Mrs. Vijit Shukla	Member	V. Shukla
9	Mr. Suyash Pradhan	Member	Suyash P

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To discuss previous semester results.
- 4) Preparation of remedial classes time table

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman



SHAHU SHIKSHAN SANSTHA (P)  
**DEVJIBHAI HARIYA LAW COLLEGE**

Affiliated to University of Mumbai  
Approved by Bar Council of India



Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India.  
Contact no. 0251 - 2970011 Email - devjibhai@rediffmail.com

**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 11/01/2022 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College .**

**Members Present :**

Sr. No.	Members	Designation	Present
1	Dr. Suryakant Bhosale	Chairman	Present
2	Dr. D.M. Muley	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Jyoti Minocha	Member	Present
5	Mr. Sachin Gamre	Member	Present
6	Mr. K. Shirpure	Member	Present
7	Mrs. Dimpal Sukhani	Member	Present
8	Mrs. Vijit Shukla	Member	Present
9	Mr. Suyash Pradhan	Member	Present

**Members Absent :** No member was absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To discuss previous semester results.
- 4) Preparation of remedial classes time table





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Contact no. 0251 - 2970011 Email: devjibhaihiw@rediffmail.com

## Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging. Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.
- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 3) Reviewed student performance data and grade distribution from the previous semester. Identified trends and areas for improvement in student achievement.
- 4) Identified students in need of remedial support based on previous semester results. Determined the subjects and courses requiring remedial classes. Planned and scheduled remedial classes, ensuring they did not conflict with regular classes. Assigned instructors and confirmed the resources needed for remedial classes.
- 5) VOTE OF THANKS  
Chairman thanked all the members present in the meeting.



  
Chairman



SHAHU SHIKSHAN SANSTHA (P)

# DEVJIBHAI HARIYA LAW COLLEGE

Affiliated to University of Mumbai  
Approved by Bar Council of India



Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India  
Contact no. 0251 - 2970011 Email: devjibhailaw@rediffmail.com

Date: 15/06/2022

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	D.P. MULEY
3	Mrs. Shweta Shetty	Member	Shetty
4	Mrs. Minal Kulkarni	Member	Minal K.
5	Mr. Kaustubh Khorwal	Member	K.K.
6	Mr. Jitendra Chitnis	Member	J. Chitnis
7	Mrs. Dimpal Sukhani	Member	Dimpal
8	Mrs. Trupti Patil	Member	T. Patil
9	Ms. Aparna Bachar	Member	P.

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.



- CC:-  
1. All the concerned  
2. Office Copy

PRINCIPAL  
I/C PRINCIPAL  
Shahu Shikshan Sanstha (P)  
Devjibhai Hariya Law College,  
Survey No. 37, Mohane Road, Shahad (W),  
Kalyan, Dist. Thane- 421103.



SHAHU SHIKSHAN SANSTHA (P)

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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

Date : 15/06/2022

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2022-23

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 16/06/2022 at 11.30 am in the Shahu Shikshan Sanstha (P), Devjibhai Hariya Law College.

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	
3	Mrs. Shweta Shetty	Member	
4	Mrs. Minal Kulkarni	Member	
5	Mr. Kaustubh Khorwal	Member	
6	Mr. Jitendra Chitnis	Member	
7	Mrs. Dimpal Sukhani	Member	
8	Mrs. Trupti Patil	Member	
9	Ms. Aparna Bachar	Member	

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) Executing Academic Audit for semester.
- 5) To effectively work for Hybrid Mode after COVID-19
- 6) To circulate Academic Calendar for Students.

You are requested to be attend the meeting on the date, time and at the venue as afore said.



Chairman



SHAHU SHIKSHAN SANSTHA (P)

# DEVJIBHAI HARIYA LAW COLLEGE

Affiliated to University of Mumbai  
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Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India.  
Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 16/06/2022 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College**

**Members Present:**

Sr. No.	Members	Designation	Present
1	Dr. Suryakant Bhosale	Chairman	Present
2	Dr. D.M. Muley	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Minal Kulkarni	Member	Present
5	Mr. Kaustubh Khorwal	Member	Present
6	Mr. Jitendra Chitnis	Member	Present
7	Mrs. Dimpal Sukhani	Member	Present
8	Mrs. Trupti Patil	Member	Present
9	Ms. Aparna Bachar	Member	Present

**Members Absent:** No member was absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To display board in campus.
- 4) Executing Academic Audit for semester.
- 5) To effectively work for Hybrid Mode after COVID.





SHARU SHIKSHAN SANSTHA (P.)

# DEVJIBHAI HARIYA LAW COLLEGE

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Contact no. 0251 - 2970011 Email: devjibhaihlaw@rediffmail.com

- 6) To circulate Academic Calendar for Students.

## Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging.

Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.

- 2) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 3) Chairman informed that preparation of prospectus and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 4) Planning of an academic audit to assess the effectiveness and quality of academic programs and processes. Received curriculum, teaching methodologies, assessment practices, and student outcomes to identify strengths and areas for improvement.
- 5) Discussed plans and strategies for transitioning to hybrid mode of teaching and learning post- COVID-19.
- 6) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.

## 7) VOTE OF THANKS

Chairman thanked all the members present in the meeting.





SHAHU SHIKSHAN SANSTHA (P)  
**DEVJIBHAI HARIYA LAW COLLEGE**

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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

**Chairman**

Date :09/01/2023

**NOTICE FOR THE 11th MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2022-23**

The Academic Monitoring Committee Meeting is scheduled on Tuesday,10/01/2023 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College

Sr. No.	Members	Designation	Signature of Member Present
1	Dr. Suryakant Bhosale	Chairman	
2	Dr. D.M. Muley	Member	
3	Mrs. Shweta Shetty	Member	
4	Mrs. Minal Kulkarni	Member	
5	Mr. Kaustubh Khorwal	Member	
6	Mr. Jitendra Chitnis	Member	
7	Mrs. Dimpal Sukhani	Member	
8	Mrs. Trupti Patil	Member	
9	Ms. Aparna Bachar	Member	

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To discuss previous semester results.
- 4) Planning and Monitoring for faculty development.
- 5) Load distribution for next upcoming semester.

You are requested to attend the meeting on the date, time and at the venue as aforesaid.



Chairman



SHAHU SHIKSHAN SANSTHA (P)  
**DEVJIBHAI HARIYA LAW COLLEGE**

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Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India  
Contact no. 0251 - 2970011 Email : devjibhainlaw@rediffmail.com

**Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday,10/01/2023 at 11.30 am in the Shahu Shikshan Sanstha (P) Devjibhai Hariya Law College**

**Members Present :**

Sr. No.	Members	Designation	Present
1	Dr. Suryakant Bhosale	Chairman	Present
2	Dr. D.M. Muley	Member	Present
3	Mrs. Shweta Shetty	Member	Present
4	Mrs. Minal Kulkarni	Member	Present
5	Mr.Kaustubh Khorwal	Member	Present
6	Mr. Jitendra Chitnis	Member	Present
7	Mrs.Dimpal Sukhani	Member	Present
8	Mrs. Trupti Patil	Member	Present
9	Ms. Aparna Bachar	Member	Present

**Members Absent:** No member was absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**





SHARDA SHIKSHAN SANSTHA (P)

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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

- 1) To assign role and responsibilities to members.
- 2) To prepare master and individual timetable prior to semester start.
- 3) To discuss previous semester results.
- 4) Planning and Monitoring for faculty development.
- 5) Load distribution for next upcoming semester.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



  
Chairman



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## Meeting Review:

- 1) Discussed and assigned specific roles and responsibilities to members based on their skills and expertise. Clarified expectation and accounting for each assigned role.
- 2) Collaborated with relevant department to prepare the master timetable incorporating course schedules instructor assignment and room allocation. Coordinated the preparation of individual timetables for student's faculty members, ensuring alignment with the master timetable. Resolved any scheduling conflicts and allocated resources as needed to finalize the timetables.
- 3) Reviewed student performance data and grade distribution from the previous semester. Identified trends and areas for improvement in student achievement.
- 4) Discussed goals and objectives for faculty development initiatives. Identifies areas for improvement and skill development among faculty members. Planned workshops, seminars, and training sessions to support faculty development.
- 5) Discussed teaching assignments and responsibilities what faculty members considered faculty preference expertise and workload balance insure equitable distribution of teaching lower across department and course confirm final teaching assignments and communicated them to faculty.
- 6) VOTE OF THANKS  
Chairman thanked all the members present in the meeting.



  
Chairman